2024 EtaPRO Training and Workshops

EtaPRO Administrator and/or IT Training
Advanced EtaPRO APR and VirtualPlant™ Workshop

2 Easy Ways to Register

Email: EtaPRO-Training@etapro.com

Phone: +1.716.799.1080

EtaPRO®

Virtual Training and Workshops

These sessions are offered via virtual instructor led training (VILT) using Microsoft Teams with Amazon AWS Cloud-based servers. Attendees are assigned their own server (connected via Remote Desktop) which includes all applications required to complete the course. **It is strongly recommended to use at least two displays/monitors when attending this class and test connectivity to the Amazon AWS computer prior to the training.** (**NOTE:** You may need assistance from your IT department for this testing).

The training and workshops are hosted from the Amherst, NY USA office during EST business hours. Courses can be hosted for our Bogota, Colombia or Johannesburg, South Africa if enough attendees are from that region for one session.

Registration & Fee

3 ½-Day EtaPRO Administrator Training	$ 1,850
1 ½- Day EtaPRO IT Training	$ 1,150
5-Day EtaPRO IT & Administrator Training	$ 2,400
1 ½ -Day EtaPRO APR Workshop	$ 1,150
1 ½-Day EtaPRO VirtualPlant Workshop	$ 1,150
3-Day EtaPRO APR & VirtualPlant Workshop	$ 1,850

NOTE: Registration for a session closes 1-week prior to the scheduled start.

All of our courses offer a 10% multi-registrant discount to organizations registering three or more persons for the same session at the same time. Fee includes software guides, and other course materials.

In-person Training and Workshop Option

Attendees have the option to attend those sessions with the dates shown in **red** in-person at the EtaPRO LLC office in Amherst, NY.

Class Size

Class size is limited to 10 seats. Available seats are updated regularly at **https://support.etapro.com**. We may ask you to select a second option if the desired class date is already full.

NOTE: Occasionally, a particular session will not meet the minimum registration requirement. EtaPRO LLC reserves the right to cancel such a session at least 10 working days prior to the scheduled start Participants will be promptly notified.

Applicants may cancel up to 10 working days before the session for a full refund. Cancellations received later than 10 working days prior to workshop are subject to a 20% service charge. Those who have not canceled reservations two working days prior to the session and "no shows" are subject to the full session fee. Substitutions may be made at any time.

For information on our EtaPRO Training courses, visit **https://support.etapro.com**

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NOTE: In-person training option dates shown in red.

Administrator Training

Feb 12-15
Apr 8-11
Jun 10-13
Aug 12-15
Oct 7-10

IT Training

Feb 15-16
Apr 11-12
Jun 13-14
Aug 15-16
Oct 10-11

EtaPRO APR Workshop

Feb 19-20
Apr 15-16
Jun 17-18
Aug 19-20
Oct 14-15

EtaPRO VirtualPlant Workshop

Feb 20-21
Apr 16-17
Jun 18-19
Aug 20-21
Oct 15-16

NOTE: Registration for a session closes 1-week prior to start of the session

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Email this information to reserve your seat in the selected session. The following information is requested.

Name _____

Title _____

Company _____

Plant Name _____

Address _____

_____

City/State/ZIP_____

Business Phone _____

Email Address _____

I plan to attend the class in the EtaPRO LLC Amherst, NY office.

This confirms my telephone reservation.

Payment Information - Pre-Payment is Required

Credit Card - After receiving the above registration information, you will be provided with directions about how to enter your credit card information.

PO - Email to EtaPRO-Training@etapro.com or mail to:

EtaPRO LLC
ATTN: Course Registrar
25 Northpointe Parkway Suite 100
Amherst, NY 14228 USA

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